



Medical Officer

CIRM

The mission of CIRM is to support and advance stem cell research and regenerative medicine under the highest ethical and medical standards for the discovery and development of cures, therapies, diagnostics and research technologies to relieve human suffering from chronic disease and injury. The Institute funds basic, pre-clinical, clinical, and translational science to generate new knowledge that will push the field forward toward therapies and cures.

Position Summary

The Medical Officer will manage a portfolio of grants, loans and contracts primarily focused on IND enabling and clinical development projects.

Duties and Responsibilities

- Develop and maintain communication with funded principal investigators and program directors. Monitor and evaluate portfolio projects for progress towards stated objectives and for contribution to CIRM's strategic objectives. Represent CIRM policies and objectives to grantees. Collaborate with CIRM Grants Management staff to ensure awardee compliance with relevant regulations and policies. Participate in site visits.
- Develop and implement Requests for Application (RFAs) or Requests for Proposal (RFPs) to address strategic scientific priorities and needs in collaboration with Science team and other CIRM staff.
- Organize, conduct and/or participate in reviews of applications by the Grants Working Group in collaboration with the Senior Review Officer. Prepare summaries of reviewed applications for CIRM's board, the Independent Citizens Oversight Committee, the public and the applicant. Present summaries to ICOC as requested.
- Collaborate with team members to develop and manage internal processes, portfolio progress, documentation, and reporting.
- Keep abreast of scientific/clinical status, needs, competitive landscape and priorities within therapeutic program areas of focus through: 1) communication with investigators; 2) communication with professional and patient advocacy groups; 3) the organization and conduct of scientific workshops and/or conferences and 4) attendance/presentation at scientific meetings. Function as internal expert within program areas of focus.
- Represent CIRM at scientific conferences, at public meetings, with patient advocacy groups and in other venues as required.
- May manage staff or contract employees

Qualifications

- M.D. and/or Ph.D. degree in a biomedical science.
- A minimum of ten years postdoctoral (Ph.D.), internship (M.D.), residency (M.D.) or related biomedical experience; industry experience preferred
- Minimum of five years of experience and expertise in developing, designing and assessing preclinical and early clinical safety and efficacy, within regulatory framework
- Experience and expertise in issues associated with the development of novel cell, biologics or gene transfer therapies



- Experience and expertise in medical/therapeutic disease area, for example., neurodegenerative diseases, retinal diseases, cardiovascular diseases
- Ability to exercise appropriate judgment in writing and reviewing scientific proposals for funding and/or scientific manuscripts.
- Ability to recognize scientific/translational critical points in product development and communicate those effectively in writing.
- Demonstrated ability to apply CIRM's or similar organization's grant management rules and regulations.
- Demonstrated leadership in managing strategic scientific projects at varying stages of development and effectively coordinating collaborative efforts.
- Demonstrated excellent interpersonal, and written and oral communication skills. Ability to communicate effectively with scientists, physicians, Board members and with non-scientists in sometimes charged and challenging situations
- Exceptional analytical skills and consulted by others for advice and guidance on specific scientific expertise.
- Ability to perform work independently with appropriate consultation.
- Ability to work with flexibility, efficiency, enthusiasm, and diplomacy both individually and as part of a team effort in a fast paced work environment.
- Demonstrated track record of working collaboratively in a team-oriented, demanding environment.
- Ability to travel statewide and nationally/internationally, as required.

Salary Range and Benefits:

The salary range for this position is \$139,048-\$208,520. The salary offered will be commensurate with the candidate's skills, knowledge and experience.

CIRM offers a competitive compensation package including generous health care and leave time and retirement options. See the following website for more detailed benefit information
<http://www.dpa.ca.gov/benefits/employeebenefits.shtm>.

The position is open until a suitable candidate is found.

How to apply: Interested candidates please submit:

- Cover letter
- CV/Resume
- California State application at <http://www.spb.ca.gov/WorkArea/showcontent.aspx?id=1814>

to: jobs@cirm.ca.gov, 210 King Street San Francisco, CA 94107.

CIRM is an Equal Opportunity Employer and committed to a diverse workforce.

